

HERMITAGE SCHOOL DISTRICT REGULAR BOARD MEETING MINUTES MONDAY, JUNE 21, 2021

The Board of Directors of the Hermitage School District convened for their regular meeting in the Central Office Board Room, 411 N. Hermitage Road, Hermitage, PA at 7:06 PM on Monday, June 21, 2021.

Directors in Attendance: Mrs. Becker, Mrs. Perman, Mr. White, Mr. Kizak, Mrs. Hamelly, Mr. Ristvey, Dr. Hand, Mr. Ruffo

Directors Absent: Mr. Fustos

Also in Attendance: Dr. Bell, Mrs. Horvath, Mrs. Knauff, Mr. Shaffer, Mrs. Wanchisn, Dr. Gill, Mr. Gingras, Mr. Kulbacki, Dr. Hosick

All bowed their heads for a moment of silence.

All present pledged allegiance to the flag.

A motion was made by Mr. Ruffo and seconded by Mr. Ristvey that the Board waive the reading and approve the published minutes of the May 17, 2021, Regular Board meeting minutes.

	Roll Call:	8 – Yes	None – No	Unanimous
<u>Visitors (formal request):</u>	No			
<u>Visitors (informal):</u>	No			

Mr. Ristvey presented the Finance Report

Finance Reports
Attachments F-1 thru F-10

On motion by Mr. Ristvey and seconded by Dr. Hand, the Board authorized the following Finance Reports be filed for audit with the understanding that the Treasurer and the Business Manager, have had the opportunity to review these Finance Reports, dated May 31, 2021; also that the School Board has had an opportunity to discuss the reports with the Administration.

- General Fund Reports
 - Cash & Investment Summary (F-1)
 - Condensed Board Summary Report (F-2)
- Wage Tax Report (F-3)
- Capital Reserve Reports
 - Balance Sheet (F-4)
 - Statement of Revenues, Expenditures and Changes in Fund Balance (F-5)
- Cafeteria Reports
 - Balance Sheet (F-6)
 - Statement of Revenues, Expenditures and Changes in Net Assets (F-7)
 - Participation Reports (F-8)
- Student Activities (F-9)
- Fuel Quotes (F-10)

	Roll Call:	8 – Yes	None – No	Unanimous
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**Bldg Automation System for
AES HVAC Upgrades**

On motion by Dr. Hand and seconded by Mr. Ristvey, the Board awarded the Building Automation System for the Artman Elementary School HVAC Upgrades in the amount of \$61,057.00 to FIT Optimized Solutions, LLC, Windber, PA, as per their proposal dated June 4, 2021, in accordance with the terms and conditions as awarded in PA COSTARs contract #008-637, at such time the administration is satisfied that all specifications have been met.

Roll Call: 8 – Yes None – No Unanimous

**Electrical Construction for the
AES HVAC Upgrades – Chg Order**
Attachment B&G-2

On motion by Dr. Hand and seconded by Mrs. Hamelly, the Board approved of the Electrical Construction for the Artman Elementary School HVAC Upgrades–Change Order with Jeffers & Leek Electric, Inc. for the supply and install of additional conduit, circuitry and breakers in the amount of \$7,706.00

Roll Call: 8 – Yes None – No Unanimous

Mrs. Perman presented the Personnel Report

Personnel Adjustments & Additions
Attachment P-1

On motion by Mrs. Perman and seconded by Mr. Ruffo, the Board approved the attached list of personnel changes for the 2020-2021 and 2021-2022 school year.

Roll Call: 8 – Yes None – No Unanimous

School Solicitor – Contract

On motion by Mrs. Perman and seconded by Mrs. Becker, the Board approved to renew the agreement of the Hermitage School District Solicitor, effective July 1, 2021, through June 30, 2022. A copy of the engagement letter is on file in the Superintendent's office.

- Barr and Shaffer, Attorney Roger Shaffer, Jr. and Attorney Michael Barr

Roll Call: 8 – Yes None – No Unanimous

**Prof Staff Leave of Absence
and Replacement**

On motion by Mrs. Perman and seconded by Mr. Ristvey, the Board approved for Mrs. Tammy Thomas to take a leave of absence for the 2021-2022 school year. She is a half-time (50%) high school teacher. Mrs. Thomas will return for the start of the 2022-2023 school year in her position as a half-time high school teacher.

Ms. Heather Lopez who is currently a half-time high school teacher will temporarily, for the 2021-2022 school year only, work full-time to cover the leave. Her salary will be \$65,919 for the 2021-2022 school year only. She will return to her half-time status at the start of the 2022-2023 school year.

Roll Call: 8 – Yes None – No Unanimous

Mr. White presented the Curriculum/Special Support Services Report

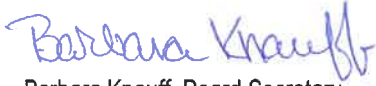
**Emergency Instructional Time
Template for 21-22 School Year**
Attachment CSSR-1

On motion by Mr. White and seconded by Mrs. Perman, the Board approved the attached Emergency instructional Time Template Section 520-1 for the 2021-2022 school year.

Roll Call: 8 – Yes None – No Unanimous

There being no further business, a motion was made by Dr. Hand and seconded by Mrs. Hamelly that the meeting be adjourned at approximately 7:50 PM. There was an executive session held after the regular meeting for a personnel issue.

Respectfully submitted,


Barbara Knauff, Board Secretary