

**HERMITAGE SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
TUESDAY, FEBRUARY 22, 2022**

The Board of Directors of the Hermitage School District convened for their regular meeting in the Central Office Board Room, 411 N. Hermitage Road, Hermitage, PA at 7:04 PM on Tuesday, February 22, 2022.

Directors in Attendance: Mrs. Becker, Mr. Fustos, Mrs. Hamelly, Dr. Hand, Mrs. Perman, Mr. Ristvey, Mr. Bucci, Mr. Kizak, Mr. Ruffo

Directors Absent: None

Also in Attendance: Dr. Bell, Mr. Shaffer, Mrs. Horvath, Mrs. Knauff, Mrs. Brest, Mr. Gingras, Dr. Hosick, Mrs. Kulbacki, Mr. Schaller, Mr. Trosch, Mrs. Wanchisn, Dr. Gill, Mr. McLlrot

An Executive Session was held prior to the Regular Board Meeting for personnel issues.

All bowed their heads for a moment of silence.

All present pledged allegiance to the flag.

A motion was made by Mr. Ruffo and seconded by Mr. Ristvey that the Board waive the reading and approve the published minutes of the January 18, 2022, work session and regular board meeting minutes.

	Roll Call:	9 – Yes	None – No	Unanimous
<u>Visitors (formal request):</u>	No			
<u>Visitors (informal):</u>	No			

**Dr. Bell presented the MIU IV Report**

**MIU IV 2022-2023 Budget** Attachment MIU IV-1 On motion by Dr. Hand and seconded by Mrs. Becker, the Board adopted the MIU IV 2022-2023 Budget. The cost to Hermitage for 2021-2022 was \$30,495.67.

	Roll Call:	9 – Yes	None – No	Unanimous
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**Mr. Ristvey presented the Finance Report**

**Finance Reports** Attachments F-1 thru F-10 On motion by Mr. Ristvey and seconded by Mrs. Becker, the Board authorized the following Finance Reports be filed for audit with the understanding that the Treasurer and the Business Manager, have had the opportunity to review these Finance Reports, dated January 31, 2022; also that the School Board has had an opportunity to discuss the reports with the Administration.

- General Fund Reports
  - Cash & Investment Summary (F-1)
  - Condensed Board Summary Report (F-2)
- Wage Tax Report (F-3)
- Capital Reserve Reports
  - Balance Sheet (F-4)
  - Statement of Revenues, Expenditures and Changes in Fund Balance (F-5)
- Cafeteria Reports
  - Balance Sheet (F-6)
  - Statement of Revenues, Expenditures and Changes in Net Assets (F-7)
  - Participation Reports (F-8)
- Student Activities (F-9)
- Fuel Quotes (F-10)

**Roll Call:**                                **9 – Yes**                        **None – No**                        **Unanimous**

**Payment of Bills**  
Attachments F-11 thru F-13

On motion by Mr. Ristvey and seconded by Mrs. Hamelly, the Board approved the payment of the following accounts payable with the understanding that the Treasurer and the Business Manager have had the opportunity to review these accounts. The School Board has had an opportunity to discuss the accounts with the Administration.

- A. General Fund Accounts Payable list for checks written January 14, 2022, to February 18, 2022, in the amount of \$501,415.17. (Check #76833 thru #77022) (F-11)
- B. General Fund Accounts Payable approval list as of February 22, 2022, in the amount of \$748,031.83. (Proposed Check #77023 thru #77110) (F-12)
- C. Capital Reserve Accounts Payable list for checks written January 14, 2022, to February 18, 2022, in the amount of \$6,789.99. (Check #2567) (F-13)

**Roll Call:**                                **9 – Yes**                        **None – No**                        **Unanimous**

**Service Agreement - Spectrum**  
Attachment F-14

On motion by Mr. Ristvey and seconded by Mrs. Becker, the Board approved the attached five (5) year Service Agreement with Spectrum Enterprise for 2Gbps Fiber Internet Service beginning July 1, 2022, at a monthly cost of \$750.00. These services qualify for partial reimbursement under the E-Rate Program.

**Roll Call:**                                **9 – Yes**                        **None – No**                        **Unanimous**

**Acknowledge PDE Approval**  
**Plancon”K”**  
Attachment F-15

On motion by Mr. Ristvey and seconded by Mrs. Becker, the Board acknowledged receipt of the PDE approval of Plancon “K”, Project Refinancing for the Issuance of General Obligation Bonds, Series of 2022 to Refund Series of 2016. This includes final approval reimbursable percentages for the corresponding bond issue.

**Roll Call:**                                **9 – Yes**                        **None – No**                        **Unanimous**

**Mr. Ruffo presented the Transportation Report**

**Private Transportation Contracts**  
Attachment T-1

On motion by Mr. Ruffo and seconded by Mr. Ristvey, the Board approved the below list of private transportation contracts and bus driver additions and deletions for the 2020-2021 school year.

**Roll Call:**                                **9 – Yes**                        **None – No**                        **Unanimous**

**Mrs. Perman presented the Personnel Report**

**Personnel Changes**  
Attachment P-1

On motion by Mrs. Perman and seconded by Dr. Hand, the Board approved the attached list of resignations, supplemental contracts, substitutes and a new hire.

**Roll Call:                      9 – Yes                      None – No                      Unanimous**

**Professional Development Leave**

On motion by Mrs. Perman and seconded by Mrs. Hamelly, the Board approved to grant Professional Development Leave to Ms. Tracey Flynn-Hoyt per School Board Policy 338.1 for the 2022-2023 school year.

**Roll Call:                      9 – Yes                      None – No                      Unanimous**

**Mr. Fustos presented the Curriculum/Special Support Services Report**

**Non-Resident Tuition Student**

On motion by Mr. Fustos and seconded by Mr. Ristvey, the Board approve the enrollment of the following tuition student in the Hermitage School District for the 2021-2022 school year. The composite tuition rate of \$10,171.46 is based on the 2020-2021 school year and an adjustment in June, 2022 will be made to reflect the current tuition costs. Transportation is the responsibility of the parents.

- ID# 605810 - Grade 6 - Student is from Sharon

**Roll Call:                      9 – Yes                      None – No                      Unanimous**

**Mr. Shaffer presented the Legal Report**

**Agreements**  
Attachments as Listed

On motion by Dr. Hand and seconded by Mrs. Becker, Board approved the below list of agreements.

- Contracted Services Agreement with Capable Kids for 2022-2023. (L-1)
- Psychiatric Partial Hospitalization Program Linkage Agreement with Sharon Regional Medical Center. (L-2)

**Roll Call:                      9 – Yes                      None – No                      Unanimous**

**Adopt “Revised” Board Policies**

On motion by Dr. Hand and seconded by Mrs. Becker, the Board approve the following reviewed School Board Policy and Attachment. These have been reviewed by the School Board since the January 18, 2022, regular board meeting.

- Policy 626 - Attachment - Procurement Federal Programs (L-3)
- Policy 610 - Purchases Subject to Bid/Quotation (L-4)

**Roll Call:                      9 – Yes                      None – No                      Unanimous**

**Mr. Bucci presented the Student Activities/Academics Report**

**Student Activity Requests**  
Attachment SA-1

On motion by Mr. Bucci and seconded by Mr. Ristvey, the Board approved the attached list of student activity requests for the 2021-2022 school year.

**Roll Call:                      9 – Yes                      None – No                      Unanimous**

**HSD Club Approval**

On motion by Mr. Bucci and seconded by Mrs. Hamelly, the Board approved Unified Bocce as a Hickory High School Student Activity Club to operate for the benefit of the Hermitage School District students.

**Roll Call:                      9 – Yes                      None – No                      Unanimous**

There being no further business, a motion was made by Mrs. Perman and seconded by Mrs. Hamelly that the meeting be adjourned at approximately 7:18 PM.

Respectfully submitted,

  
Barbara Knauff, Board Secretary