

**HERMITAGE SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
TUESDAY, FEBRUARY 20, 2018**

The Board of Directors of the Hermitage School District convened for their regular meeting in the board meeting room, 411 N. Hermitage Road, Hermitage, PA at 7:14 PM on Tuesday, February 20, 2018.

Directors in Attendance: Mr. Kizak, Mr. DeJulia, Mr. White, Mr. Ristvey, Mr. Fustos, Dr. Greenburg, Dr. Hand, Mr. Ruffo

Absent: Mr. McGowan

Also in Attendance: Dr. Bell, Mr. Shaffer, Mrs. Knauff, Mrs. Horvath, Mrs. Wanchisn, Mrs. Hosick, Mr. Trosch, Dr. Gill, Mr. Schaller, Mr. Gingras, Mrs. Brest, Mr. Kulbacki, Mr. McLlrot

All bowed their heads for a moment of silence.

All present pledged allegiance to the flag.

A motion was made by Mr. Fustos and seconded by Dr. Greenburg that the Board waive the reading and approve the published minutes of the January 16, 2018, work session and regular board meeting minutes.

**Roll Call:                      8 – Yes              None – No              Unanimous**

Visitors (formal request):              No

Visitors (informal):              No

An executive session was held prior to the regular board meeting for personnel matters.

**Dr. Bell presented the Midwestern Intermediate Unit Report**

**MIU IV Budget**

On motion by Mr. White and seconded by Dr. Greenburg, the Board adopted the Midwestern Intermediate Unit IV budget for 2018-2019. A copy of the 2018-2019 General Operating Budget was given to the board. The cost to Hermitage for 2017-2018 was \$30,839.61.

**Roll Call:                      8 – Yes              None – No              Unanimous**

**Mr. Ristvey presented the Finance Report**

**Finance Reports**

Attachments F-1 thru F-8

On motion by Mr. Ristvey and seconded by Mr. DeJulia, the Board authorized the following Finance Reports be filed for audit with the understanding that the Treasurer and the Business Manager, have had the opportunity to review these Finance Reports, dated January 31, 2018; also that the School Board has had an opportunity to discuss the reports with the Administration.

- A.
- B. General Fund Reports
- C. Wage Tax Report
- D. Capital Reserve Reports
- E. Cafeteria Reports

**Roll Call: 8 – Yes None – No Unanimous**

**Payment of Bills**  
Attachments F-9 thru F-11

On motion by Mr. Ristvey and seconded by Dr. Greenburg, the Board approved the of the following accounts payable with the understanding that the Treasurer and the Business Manager have had the opportunity to review these accounts. The School Board has had an opportunity to discuss the accounts with the Administration.

- A. General Fund Accounts Payable list (Fund Accounting Check Register) for checks written January 13, 2018 to February 15, 2018 in the amount of \$468,298.63 (Check #67189 thru #67397) (F-9).
- B. General Fund Accounts Payable approval list, (Batch Proof) as of February 20, 2018 in the amount of \$799,760.89 (Proposed Check #67398 thru #67472) (F-10).
- C. Capital Reserve Accounts Payable approval list, (Batch Proof) as of February 20, 2018 in the amount of \$1,000.00(Proposed Check #2441) (F-11).

**Roll Call: 8 – Yes None – No Unanimous**

**2016 & 2017 Real Estate Tax Refund**

On motion by Mr. Ristvey and seconded by Mr. White, the Board approved as per the Court of Common Pleas of Mercer County Order dated July 18, 2016, 2016 and 2017 Real Estate Tax refunds on 2 parcels Map #12330241 and #12330242. The total amount of the refund at discount is \$10,093.80. A copy of the Court Order is on file in the Business Office.

**Roll Call: 8 – Yes None – No Unanimous**

**Dr. Greenburg presented the Building and Grounds Report**

**Acceptance of a Gifts**

On motion by Mr. White and seconded by Mr. DeJulia, the Board accepted the gifts listed below in accordance with School Board Policy No. 915.1.

- Hermitage School District received a generous anonymous monetary donation to be used to assist our neediest students.
- Mr. Larry Bortz donated \$270.00 to the Ionta/Delahanty library for new books in memory of George Lewis.
- HESPA donated \$50 to each Library (AES, IES/DMS, HHS) for new books in honor of the hardworking and dedicated School Board Directors.

**Roll Call: 8 – Yes None – No Unanimous**

**Proposal for HHS & AES School Roof Projects**  
Attachment B&G-1

On motion by Dr. Greenburg and seconded by Mr. Ruffo, the Board approved to award the proposal for the Hickory High School Roof to Triangle Roofing, Inc, Pittsburgh, PA, in the amount of \$1,310,000 and the Artman Elementary Roof to Slippy Rock Commercial Roofing Contractors, New Castle, PA, in the amount of \$107,517.24, the bidders offering the lowest bid and who met all specifications. Proposals sent to the following companies and their bid amounts are attached.

**Roll Call: 8 – Yes None – No Unanimous**

**Proposal for HHS & AES  
School Roof Materials**

On motion by Dr. Greenburg and seconded by Mr. DeJulia, the Board approved to purchase materials for the Hickory High School totaling \$686,751.12 and Artman Elementary School totaling \$39,081.24 for Roof Replacement Projects through the U.S. Communities Government Purchasing Alliance's program for Roofing Supplies and Related Products and Services, as priced by and awarded to Garland/DBS, Inc., resulting from the competitively solicited Sealed Bid #14-5903.

**Roll Call:                            8 – Yes                    None – No                    Unanimous**

**Mr. White presented the Transportation Report**

**Private Transportation Contracts**

On motion by Mr. White and seconded by Dr. Greenburg, the Board approved the below list of private transportation contracts for the 2017-2018 school year.

- ETS (Erdos Transportation) transporting two (2) Hermitage School District students to and from Kite Strings/Pathfinders, Hermitage, PA at the cost of \$22.00 per run – total \$44.00 per day.
- ETS (Erdos Transportation) transporting one (1) Hermitage School District student from Hickory High School, Hermitage, PA to his home at the cost of \$21.00 per run – total \$21.00 per day.
- ETS (Erdos Transportation) transporting one (1) Hermitage School District student to and from Sharpsville Elementary School, Sharpsville, PA at a cost of \$28.00 per run – total \$56.00 per day.
- ETS (Erdos Transportation) transporting one (1) Hermitage School District student to St. Steven's Academy, Zelienople, PA at a cost of \$76.00 per run – total \$152.00 per day.

**Roll Call:                            8 – Yes                    None – No                    Unanimous**

**Substitute Drivers**

On motion by Mr. White and seconded by Mr. Ruffo, the Board approved Mr. Joshua Horn and Mr. Grant Wesley, STA drivers, as substitute drivers for the 2017-2018 school year.

**Roll Call:                            8 – Yes                    None – No                    Unanimous**

**Mr. Ristvey presented the Personnel Report**

**Employee Retirement**

On motion by Mr. Ristvey and seconded by Dr. Greenburg, the Board approved the following retirements.

- Mr. Mark McCummins (04/23/18) HHS Teacher (12.5 Yrs HSD)
- Mrs. Deborah Banas (06/04/18) AES Teacher (29 HSD)

**Roll Call:                            8 – Yes                    None – No                    Unanimous**

**Supplemental Contracts**  
Attachment P-1

On motion by Mr. Ristvey and seconded by Mr. Ruffo, the Board approved the attached supplemental contracts for the 2017-2018 school year.

**Roll Call:                                8 – Yes                        None – No                        Unanimous**

**Substitutes**

On motion by Mr. Ristvey and seconded by Dr. Greenburg, the Board approved the below list of Emergency, Classified and Professional Substitutes for the 2017-2018 school year.

Steven Maker	Professional	Math 7-12
Kathleen Moser	Emergency	Grades K-3
Alexis Pompeo	Emergency	All Grades
Heather Davison	Classified.	Instructional Aide
Melinda Korn	Classified	Instructional Aide / Cafeteria / Secretarial
Megan Metro	Classified	Health Technician
Alexa Paoletta	Classified	Maintenance
Heather Shirey	Classified	Cafeteria

**Roll Call:                                8 – Yes                        None – No                        Unanimous**

**In-home Instruction**

On motion by Mr. Ristvey and seconded by Mr. White, the Board approved to hire Ms. Sarah Schneider to provide in-home instruction at \$30.00 per hour. Hours per week are based on the student's IEP.

**Roll Call:                                8 – Yes                        None – No                        Unanimous**

**Mr. Fustos presented the Curriculum/Special Support Services Report**

**Special Education Plan**  
Attachment C5SSR-1

The attached Special Education Plan is presented for public review for 30 days per PA state requirements of the School District's Comprehensive Plan. The Special Education Plan portion of the Comprehensive Plan must be submitted to the state by May 1, 2018. Final adoption of this plan will be recommended for Board action at the March 19, 2018, regular board meeting.

**Mr. Shaffer presented the Legal Report**

**Family Connections Linkage**  
Attachment L-1

On motion by Mr. White and seconded by Mr. Ristvey, the Board approved the attached Family Based Mental Health Linkage Agreement between Hermitage School District and Family Connections Program of the Community Counseling Center.

**Roll Call:                                8 – Yes                        None – No                        Unanimous**

**Behavioral Health Services**  
Attachment L-2

On motion by Mr. DeJulia and seconded by Dr. Greenburg, the Board approved the attached Linkage Agreement between Sharon Regional Health System and Hermitage School District for Partial Hospitalization Programs, Pathfinders, and Kite Strings.

**Roll Call:                                8 – Yes                        None – No                        Unanimous**

**Dr. Hand presented the Student Activity Report**

**Student Activity Request**  
Attachment SA-1

On motion by Dr. Hand and seconded by Mr. White, the Board approved the attached student activities received and reviewed by the Board.

**Roll Call:**                      **8 – Yes**                      **None – No**                      **Unanimous**

**Mr. Ruffo presented the Athletic Report**

**HSD Booster Club**

On motion by Mr. Ruffo and seconded by Dr. Greenburg, the Board approved the following Booster Clubs to operate for the benefit of the Hermitage School District students during the 2017-2018 school year.

- Swim / Baseball / Choral

**Roll Call:**                      **8 – Yes**                      **None – No**                      **Unanimous**

There being no further business, a motion was made by Dr. Hand and seconded by Dr. Greenburg that the meeting be adjourned at approximately 7:49 p.m.

Respectfully submitted,

Barbara Knauff, Board Secretary