

**HERMITAGE SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES
MONDAY, MARCH 19, 2018**

The Board of Directors of the Hermitage School District convened for their regular meeting in the board meeting room, 411 N. Hermitage Road, Hermitage, PA at 7:15 PM on Monday, March 19, 2018.

Directors in Attendance: Mr. McGowan, Mr. DeJulia, Mr. White, Mr. Ristvey, Mr. Fustos, Dr. Greenburg, Dr. Hand

Absent: Mr. Kizak, Mr. Ruffo

Also in Attendance: Dr. Bell, Mr. Shaffer, Mrs. Knauff, Mrs. Horvath, Mrs. Wanchisn, Mrs. Hosick, Mr. Trosch, Dr. Gill, Mr. Schaller, Mr. Gingras, Mr. Kulbacki, Mr. Whaley, Mr. McLitrot

All bowed their heads for a moment of silence.

All present pledged allegiance to the flag.

A motion was made by Dr. Greenburg and seconded by Mr. DeJulia that the Board waive the reading and approve the published minutes of the February 20, 2018, work session and regular board meeting minutes.

	Roll Call:	7 – Yes	None – No	Unanimous
<u>Visitors (formal request):</u>	No			
<u>Visitors (informal):</u>	No			

An executive session was held prior to the regular board meeting for personnel matters.

Mr. Ristvey presented the Finance Report

Finance Reports
Attachments F-1 thru F-9

On motion by Mr. Ristvey and seconded by Dr. Greenburg, the Board authorized the following Finance Reports be filed for audit with the understanding that the Treasurer and the Business Manager have had the opportunity to review these Finance Reports dated February 28, 2018; also that the School Board has had an opportunity to discuss the reports with the Administration.

- A.
- B. General Fund Reports
- C. Wage Tax Report
- D. Capital Reserve Reports
- E. Cafeteria Reports
- F. Fuel Quotes

Roll Call:	7 – Yes	None – No	Unanimous
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Payment of Bills
Attachments F-10 thru F-13

On motion by Mr. Ristvey and seconded by Mr. DeJulia, the Board approved the following accounts payable with the understanding that the Treasurer and the Business Manager have had the opportunity to review these accounts. The School Board has had an opportunity to discuss the accounts with the Administration.

- A. General Fund Accounts Payable list (Fund Accounting Check Register) for checks written February 16, 2018 to March 15, 2018 in the amount of \$504,381.98 (Check #67473 thru #67618). ([F-10](#))
- B. General Fund Accounts Payable approval list, (Batch Proof) as of March 19, 2018 in the amount of \$185,278.35 (Proposed Check #67619 thru #67685). ([F-11](#))
- C. Capital Reserve Accounts Payable list (Fund Accounting Check Register) for checks written February 16, 2018 to March 14, 2018 in the amount of \$279.99 (Check #2442). ([F-12](#)).
- D. Capital Reserve Accounts Payable approval list, (Batch Proof) as of March 19, 2018 in the amount of \$6,559.74 (Proposed Check #2443). ([F-13](#))

Roll Call: **7 – Yes** **None – No** **Unanimous**

Dr. Greenburg presented the Building and Grounds Report

Acceptance of a Gifts

On motion by Dr. Greenburg and seconded by Mr. White, the Board accepted the gifts listed below in accordance with School Board Policy No. 915.1.

- HEA donated \$500 to be used at the discretion of the K-3 Technology Committee and \$250 to be used for the “Back to School Bash” in the Fall.
- An anonymous donation of \$1,300 to be used to help support student needs regarding the state assessments.
- Mr. David Jimm of David Jimm Farmer’s Insurance Agency donated \$100 worth of STIKBOTS and STIKBOT Studio figures to the Artman STEAM initiative, Production Hive.

Roll Call: **7 – Yes** **None – No** **Unanimous**

Mr. White presented the Transportation Report

Private Transportation Contracts

On motion by Mr. White and seconded by Mr. Ristvey, the Board approved the below list of private transportation contracts for the 2017-2018 school year.

- ETS (Erdos Transportation) transporting two (2) Hermitage School District students to and from Kite Strings/Pathfinders, Hermitage, PA at the cost of \$22.00 per run – total \$44.00 per day.
- ETS (Erdos Transportation) transporting one (1) Hermitage School District student from Hickory High School, Hermitage, PA at the cost of \$21.00 per run – total \$21.00 per day.
- ETS (Erdos Transportation) transporting two (2) Hermitage School District students attending Keystone Charter School, Greenville, PA home from the armory at the cost of \$43.00 per run – total cost \$43.00 per day.
- ETS (Erdos Transportation) transporting one (1) Hermitage School District student to and from Crossroads, Farrell, PA at a cost of \$23.00 per run – total \$46.00 per day.

Roll Call: **8 – Yes** **None – No** **Unanimous**

Substitute Driver

On motion by Mr. White and seconded by Dr. Greenburg, the Board approved Heather Pittman as a STA substitute driver for the 2017-2018 school year.

Roll Call: 8 – Yes None – No Unanimous

Mr. Ristvey presented the Personnel Report

Retirements/Resignation

On motion by Mr. Ristvey and seconded by Mr. DeJulia, the Board approved the following retirements and resignation.

Sandra Rowe - Retire	09/05/18	Artman Secretary (20 HSD)
Janis Nichols - Retire	10/17/18	Custodian (11 HSD)
Mike Krivosh - Retire	10/16/18	Custodial Maintenance (34 HSD)
Corrine Kuzmanko - Resign	03/26/18	Helper/Dishwasher/Cashier (1.5 HSD)

Roll Call: 7 – Yes None – No Unanimous

Substitutes

On motion by Mr. Ristvey and seconded by Dr. Greenburg, the Board approved the below list of Emergency and Professional Substitutes for the 2017-2018 school year.

Julie Evangelista.....Emergency.....	Grades 2-6
Sharon Sciulli.....Professional.....	Grades K-3

Roll Call: 7 – Yes None – No Unanimous

Employee – Attend Conference

On motion by Mr. Ristvey and seconded by Mr. White, the Board approved for Lanette Winterberger to attend the PA Music Educators' Annual In-service Conference in Lancaster, PA on April 18-21, 2018. Estimated cost will be \$719.57. This conference is in line with budgetary amounts for the 2017-2018 school year.

Roll Call: 7 – Yes None – No Unanimous

2018 Summer Academy

On motion by Mr. Ristvey and seconded by Dr. Greenburg, the Board approved the following teaching professionals who will work with the 2018 Summer Academy. These teaching professionals will be paid per their contract.

Kerri McCowien, Kara Vournous, June Ealy, Mary Trimble, Jessica Squatrito, Shanna Lengner, Bonnie Sich, Nancy DePuy, Mike Wilson, Judy Andrzejewski, Joe Kulbacki, Kim Ghirardi, Molly Matchak, Jay Ghirardi, Kim Gagliardi, Megan Russo, Jennie Kemper, Michelle Lanshcak, Jim Boyd, Shawn Valenly, Adam Darby, Shelley Cummings, Mike Cummings, Shannon Gargano, Barb Mannion, Ryan Anderton, Mary Rumelfanger, Cindy Wilds, Lori Mikulas, Reneda Eakman, Beth Knauff, Carla Garrett, Kathy Palisin, Mary Kay Allaman, Christine Gilfoyle, Laura Mount, Jeannette Anderson, Tim Peterson, Katie Passerotti, Susan MacElroy, Roshelle Green, Melanie Fuller, Bill Brest

Roll Call: 7 – Yes None – No Unanimous

Classified New Hire

On motion by Mr. Ristvey and seconded by Mr. White, the Board approved to hire the following classified employee.

- Alexa Paoletta, Custodian Position, District - Athletics, 180 Days per Year (more or less as needed), 4.5 hours per day, Class II, \$11.23 per hour (Prob), \$11.58 per hour (Base). Effective April 12, 2018. This is a replacement position.

Roll Call: 7 – Yes None – No Unanimous

Mr. Fustos presented the Curriculum/Special Support Services Report

Special Education Plan

Attachment CSSSR-1

On motion by Mr. Fustos and seconded by Dr. Greenburg, the Board adopted the attached Special Education Plan which was presented for public review for 30 days per PA state requirements of the School District's Comprehensive Plan. The Special Education Plan portion of the Comprehensive Plan must be submitted to the state by May 1, 2018.

Roll Call: 7 – Yes None – No Unanimous

HHS Program of Studies

Attachment CSSSR-2

On motion by Mr. Fustos and seconded by Mr. Ristvey, the Board adopted the attached Hickory High School Program of Studies for the 2018-2019 school year for grades 9-12.

Roll Call: 7 – Yes None – No Unanimous

Mr. Shaffer presented the Legal Report

Agreements

Attachment L-1, L-4 thru L-8

On motion by Mr. White and seconded by Mr. DeJulia, the Board approved the attached agreements listed below.

1. Capable Kids Agreement ([L-1](#))
2. PSEA Health & Welfare Fund Administrative Services Agreement - Dental ([L-4](#))
3. MySchoolBucks Agreement - ACH & Credit/Debit Card Processing-Meals ([L-5](#))
4. MySchoolBucks Agreement - ACH & Credit/Debit Card Processing-School Fees ([L-6](#))
5. MIU IV - Intergovernmental Agreement for 2018-2019 ([L-7](#))
6. MIU IV - Notice of Adoption of Policies, Procedures and Use of Funds by School District ([L-8](#))

Roll Call: 7 – Yes None – No Unanimous

Revised Board Policies for Review

Attachment L-2 thru L-3

The attached "revised" School Board Policies listed below are presented for review by the board members. Final adoption of these revised policies will be recommended for Board action at the Monday, April 16, 2018, regular board meeting

- Policy No. 808 - Food Services ([L-2](#))
- Policy No. 808.1 - Cafeteria Purchases and Meal Charging ([L-3](#))

Dr. Hand presented the Student Activity Report

Student Activity Request

On motion by Dr. Hand and seconded by Mr. DeJulia, the Board approved a field trip for the Softball Team to go to Clemmons, NC for spring training practices and games. They will leave on March 22 and return on March 25, 2018. There are approximately 23 students and seven chaperones attending. There will be no cost to the district.

Roll Call: 7 – Yes None – No Unanimous

Kon-O-Kwee 6th Grade Trip

Attachment SA-1

On motion by Dr. Hand and seconded by Dr. Greenburg, the Board approved the Sixth Grade Science Program be continued for the 2017-2018 school year. The dates are May 23, 24, 25, 2018. There are approximately 161 students that will participate in this program. This program is an interesting, high energy, hands on experience, which is

beneficial to the students in their environmental studies on the sixth grade level. All costs are attached for your review.

Administration recommends Board approval for an environmental stipend of \$350 for the following staff members to supervise this activity and also an additional stipend of \$575 to Rick Stephens as the coordinator of this program.

Lori Mikulas, Chastity Reichart, Rick Stephens, Angel Campman,
Mary Rumelfanger, Patti Rodenbaugh, Shannon Moran, Mike Jones,
Tim Jones, Craig Antush, Chris Ramage

Roll Call: **7 – Yes** **None – No** **Unanimous**

Summer Academy Class Detail
Attachment SA-2

On motion by Dr. Hand and seconded by Mr. White, the Board approved the attached list of 2018 Summer Academy courses.

Roll Call: **7 – Yes** **None – No** **Unanimous**

Mr. Fustos presented the Athletic Report

HSD Booster Club

On motion by Mr. Fustos and seconded by Dr. Greenburg, the Board approved the following Booster Club to operate for the benefit of the Hermitage School District students during the 2018-2019 school year.

- Hickory Boys/Girls Golf

Roll Call: **7 – Yes** **None – No** **Unanimous**

Mr. DeJulia presented the Mercer County Career Center Report

MCCC 18-19 Budget Adoption
Attachment MCCC-1

On motion by Mr. DeJulia and seconded by Dr. Greenburg, the Board adopted the following resolution:

- BE IT RESOLVED THAT: The attached budget of the Mercer County Career Center for the year ending June 30, 2019, be adopted as outlined with total receipts and expenditures of \$5,352,084.

The cost to Hermitage will be approximately \$324,555. The new budget figure is based on the average of the last three audited years. Our average is 38.82 students.

Roll Call: **7 – Yes** **None – No** **Unanimous**

There being no further business, a motion was made by Mr. DeJulia and seconded by Mr. Ristvey that the meeting be adjourned at approximately 7:39 p.m.

Respectfully submitted,

Barbara Knauff, Board Secretary